



DEFENSE SUPPLY CENTER, COLUMBUS  
POST OFFICE BOX 3990  
COLUMBUS, OH 43216-5000

IN REPLY  
REFER TO DSCC-NL

FEB 2, 2004

Sir/Madam

We invite you to submit a proposal to join the Department of Defense Internet shopping service called DoD EMALL. The DoD EMALL offers you the potential to increase your sales to the Government while reducing your administrative costs. Joining the DoD EMALL team is easy. A copy of the DoD EMALL solicitation is available by contacting Jim Secrist, James.Secrist@dla.mil, (614) 692-7346 or Jerry Bezanson, Jerry.Bezanson@dla.mil, (614) 692-8569 or at <http://www.dsccl.dla.mil/programs/Email/> If you are interested in seeing what kind of information can be found in the DOD EMALL, it is available (without visibility of price and delivery) at <http://www.emall.dla.mil> ("guest").

The DoD EMALL uses the Internet to allow our worldwide customers to 'shop' via a web page for the commercial products they need. Our military and federal customers may choose to order by Government MILSTRIP requisition or by using the Government purchase credit card. Participation on the DoD EMALL is free of charge to all vendors. All that is required is a DoD EMALL contract and the ability to participate in the DoD EMALL e-commerce architecture. Your participation in the DoD EMALL allows you to update prices, display parts availability or delivery, show technical specifications and pictures of your merchandise, and choose how you want to receive your orders (EDI delivery orders or electronic mail). You will enjoy worldwide exposure for your products targeted directly to Military and Federal customers, 24 hours a day, 7 days a week.

If you are wondering how we perform this service without cost to you, we add a **eight** percent surcharge to prices, paid by customers, to cover EMALL.

When submitting a proposal, be sure to complete:

Page	Items
(SF 1449)	blocks 12,17a, 17b, 30a, 30b, 30c.
2	17a., CAGE, 17b.
6	<b>Payment Process</b> Select one.
6	<b>Order Transmission</b> . Select one.
6	<b>Hosting Methodologies</b> Select one.
23	<b>DFARS 252.211-7005</b> Fill out if applicable.
27-32	<b>FAR 52.212-3 Offerors Representations and Certifications</b> Definitions and explanations supplied within the clause. Please read them carefully and fill in as appropriate.
32	<b>DFARS 252.212-7000 Offerors Representations and Certifications</b> Definitions and explanations are supplied within the clause. Please read them carefully and fill in as appropriate.
32	<b>FAR 52.223-3 Hazardous Material Identification and Material Safety Data</b> It will be necessary to consult a copy of the FAR to see the detail of this regulation – then fill out if/as appropriate.
32	<b>DFARS 52.223-7001 Hazard Warning Labels</b> It will be necessary to consult a copy of the DFARS to see the detail of this regulation – then fill out if/as appropriate.
33	<b>DLAD 52.223-9000</b> This clause is related to the two previous. Fill out as appropriate.
33	<b>FAR 52.223-13 Certification of Toxic Chemical release reporting</b> Fill out as appropriate.
34	<b>FAR 52.215-6 Place of Performance</b> (a)Check "intends" or "does not intend". Only Fill out (b) if appropriate.
35	<b>FAR 52.209-1</b> Only fill out if furnishing Military Specification or Federal Specification items.

I strongly encourage you, as a supplier to the Department of Defense, to seriously consider adding your products to the list of millions already available on the DoD EMALL. If we can be of any assistance, feel free to contact us.

Jerry Bezanson  
Contracting Officer - DoD EMALL