



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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IN REPLY
REFER TO

MAY 24 2011

MEMORANDUM FOR DLA EXECUTIVE BOARD

SUBJECT: Use of Alternative Dispute Resolution

As the Director, Defense Logistics Agency, I want to stress my commitment to the use of Alternative Dispute Resolution (ADR) to resolve issues and disputes when unassisted negotiations are unsuccessful. Participating in ADR processes allows parties to resolve conflicts in a fast constructive manner which enables the mission of DLA to be accomplished without prolonged disruption. ADR is a mandatory policy within DLA and I encourage your continued support and participation.

As reflected in the DLA ADR Instruction, when unassisted negotiations are unsuccessful, an ADR process must first be considered. A management decision not to use ADR shall only be made after its possible use has been fully evaluated and discussed. At a minimum, discussions shall take place between the deciding official and the activity ADR Specialist located in the Offices of Counsel. A decision not to use ADR must be documented in writing by an official at least one level above the deciding official.

In Fiscal Year 2010, approximately three-fourths of cases that utilized ADR processes were resolved to the satisfaction of the parties. Resolving EEO, contract, labor/management, personnel and other disputes quickly and satisfactorily allows us to focus on current and future Agency challenges and goals. ADR is a priority for the Agency, and I rely on each of you to help us achieve quick, inexpensive, and cooperative solutions with our employees, contractors, and others.


A. S. THOMPSON
Vice Admiral, SC, USN
Director

