Agreement to Mediate Dispute

AGREEMENT TO MEDIATE DISPUTE

I agree to participate in the DLA Mediation Program in an effort to resolve issues raised during the informal discrimination complaint process. I agree that the Equal Employment Manager will assign a mediator to assist in the resolution of the complaint and that my participation is voluntary and may be terminated by me at any time.

The specific issue(s) to be mediated are as follows:

1. xxxxxxxxx

I agree that the mediation will be confined to the above issues unless the Equal Employment Manager (or designee) and I agree to amend the specific issues to be mediated.

I understand that the mediator has no authority to decide the case and is not acting as an advocate or an attorney for any party. I have the right to have a representative assist me at any time during the mediation process.

Any documents submitted to the mediator and any statements made during the mediation are for settlement purposes only and are confidential. No party shall be bound by anything said or done at the mediation unless a written settlement is reached and executed by all necessary parties. If a settlement is reached, the agreement shall be in writing and approved by the appropriate authorities. The agreement shall be binding upon all parties.

The parties agree not to subpoena the mediator or any documents prepared by or for the mediator. In no event will the mediator voluntarily testify on behalf of any party or submit any type of report in connection with this mediation other than statistical information. Each party agrees that anything said to the mediator and specifically noted to be in confidence shall remain in confidence, unless authorized by the parties or required by law to be disclosed.

By choosing to use mediation instead of counseling I agree that the informal EEO complaint processing period will be extended for 45 days. I understand that if mediation is not successful, I can file a formal complaint of discrimination with the EEO Office in accordance with 29 C.F.R. 1614.105.

By signing below, I acknowledge that I have read, understand, and agree to this Agreement to Mediate.

Employee Date

Equal Employment Manager or Designee Date