

# Task Order Process

## DLA Managed Items: NSN's & Non-NSN's

Unit identifies a needed part

### Follow Normal Ordering Procedures

MILSTRIP Procedures

**Crucial:** Project Code "NV2" unless directed to use another Project Code

### **DLA Receives Requisition**

Transfers order to WATEC

**WATEC Receives Order From DLA and Fills Requisition**

Unit receives part

Coming Soon

DOD Electronic Mall

**For REQUISITION STATUS, call  
ROWPU Help Center  
1-866-492-8321**

# Task Order Process

## ROWPU "On-Site" Mobile Training

### Unit identifies a ROWPU training need

Refers to information on DLA web site  
Calls WATEC Help Center – Inform WATEC  
42 days prior to training required

Unit approves cost estimates / proposal

Unit contacts local contracting office  
Unit writes Task / Delivery Order  
(may choose credit card)

WATEC performs contracted services

WATEC invoices unit/contracting office  
providing copy to DSCC & TACOM

### ROWPU Contract Information

[www.dsccl.dla.mil/programs/contracts/rowpu/rowpuattach.html](http://www.dsccl.dla.mil/programs/contracts/rowpu/rowpuattach.html)

### ROWPU Help Center

Toll Free: 1-(866) 492-8321  
Or Tom Tyree at (770) 463-9281  
Cost Estimates - Scheduling\* - Proposals

### WATEC Contracting Office

ATTN: Janice Williams  
[jwilliams@watecinc.com](mailto:jwilliams@watecinc.com)  
(770) 210-2829 Fax: (770) 210-9487

### DLA Contract POC

### DLA Contract Administrator

Donna Behrens  
[Donna.Behrens@dsccl.dla.mil](mailto:Donna.Behrens@dsccl.dla.mil)  
(614) 692-2658

\* Critical minimum lead times involved with training needs

# Task Order Process

Repairs - Maintenance - Tech Inspections - Troubleshooting

## Unit identifies a ROWPU need

Refers to information on DLA web site  
Calls ROWPU Customer Service

## ROWPU Contract Information

[www.dscc.dla.mil/programs/contracts/rowpu/rowpuattach.html](http://www.dscc.dla.mil/programs/contracts/rowpu/rowpuattach.html)

## ROWPU Customer Service

Toll Free: 1-(866) 492-8321  
Or Tom Tyree (770) 463-9281  
Cost Estimates - Scheduling - Proposals

## WATEC Contracting Office

ATTN: Janice Williams  
[jwilliams@watecinc.com](mailto:jwilliams@watecinc.com)  
(770) 210-2829 Fax: (770) 210-9487

## DLA Contract POC

## DLA Contract Administrator

Donna Behrens  
[Donna.Behrens@dscc.dla.mil](mailto:Donna.Behrens@dscc.dla.mil)  
(614) 692-2658

Unit approves cost estimates / proposal

Unit contacts local contracting office  
Unit writes Task / Delivery Order  
(may choose credit card)

WATEC performs contracted services

Unit receives report and is invoiced for the service. WATEC provides copy to DSCC & TACOM.

# Competitive Training Event

John C. Marigliano Award of Excellence  
(Annual ROWPU Rodeo)

## Participation Process

Unit

### Request For Participation

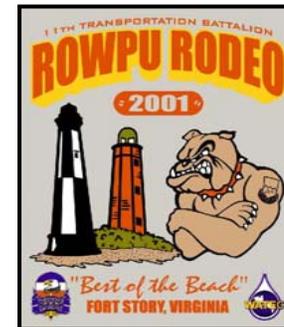
ATTN: FORSCOM DCSLOG  
Rick Long, Water Program Manager  
(404) 464-5370 - DSN 367-5370  
longr@forscom.army.mil

### Approval For Participation

Arrangements confirmed  
Roster prepared  
Communication Maintained

### Notice of Agenda & Schedule

FORSCOM - WATEC  
Details Posted  
FORSCOM DSCLOG  
[www.watecinc.com](http://www.watecinc.com)



WATEC Manages Event