



DEFENSE LOGISTICS AGENCY
DEFENSE SUPPLY CENTER, COLUMBUS
POST OFFICE BOX 3990
COLUMBUS, OH 43216-5000

IN REPLY
REFER TO

THIS FORM IS TO BE USED FOR REQUESTS FOR SHIPPING INSTRUCTIONS THROUGH THIS OFFICE FOR SP07—DSCC ADMINISTERED CONTRACTS ONLY, SEE BLOCK 7.

PLEASE MAKE COPIES OF THIS FORM FOR FUTURE USE.

COMPLETE THE TOP PORTION AND FAX INTO OUR OFFICE FOR PROCESSING. THE FORM WILL BE RETURNED (VIA FAX) WITH THE "SHIP TO" ADDRESS COMPLETED, AS WELL AS OTHER PERTINENT INFORMATION.

ALLOW UP TO 6 DAYS FOR PROCESSING BY OUR OFFICE FOR SHIPMENTS OVER 500#.

FAX (614) 692-3703

PHONE: (614) 692-2175/7038

REQUEST FOR SHIPPING INSTRUCTIONS (To Be Completed by Contractor)

For DSCC administered contracts, FAX 614-692-3703 / telephone 614-692-2175 and provide the following information: **DO NOT CALL COLLECT**
(Note: For domestic/stock shipments - routing will be provided if requested.)

Contractor/Requestor _____

Date of Request _____

SP07 _____

Contract No./Call No. _____

Item No./Clin No. _____

Person Calling _____

Telephone Number/FAX Number _____

YES _____

NO _____

*Item Description _____

Hazardous Material (Ref. Footnote below) _____

*TCN (Transportation Control Number) _____

*RDD _____

*Project Code _____

*TP _____

*Sig _____

*Supp Add _____

*Number and Type of Package _____

*Gross Weight _____

*Dimensions

Length _____

Width _____

Height _____

Shipping Point _____

Vendor's Name and Address _____

SHIPPING INSTRUCTIONS (Will be completed by Government Transportation office)

*SHIP TO: _____

*POE _____

*POD _____

To be shown on Bill of Lading:

*MARK FOR: _____

ROUTING: _____

Carrier _____

(Prepaid Shipment - DO NOT SHIP COLLECT)

See attachment for further instructions on FREIGHT Shipments

*Above items must be shown on all shipment labels

FOR GOVERNMENT USE ONLY

Date of TCMD _____

Challenged by _____

Released by _____

Commodity Code _____

ETA: _____

TAC: S1CB _____

Remarks _____

Instructions furnished: _____

Fax: _____

Date: _____

Footnote: Before completing this representation, consult 49 Code of Federal Regulations (CFR) Subchapter C for the definition of "hazardous materials" and for a listing of materials determined hazardous by DOT.